



OKLAHOMA REQUEST FOR REIMBURSEMENT

Dear Member:

To help us handle your Request for Reimbursement, please complete this form and return it with the paid receipt (not photocopy) within 60 days. **Please Note: Requests over 60 days old are not eligible for reimbursement.**

Mail Claim Form, Original Proof Receipts to:

Attn: ERS Reimb - Accounting

AAA Oklahoma

2121 E 15th St

Tulsa, OK 74104

Date: _____

Please answer all of the questions and give us as complete and accurate information as you have available.

Membership Number (including club code) _____ **Expiration Date** _____

Member's Name _____ **Day Phone #** _____

Mailing Address _____

City _____ **State** _____ **Zip Code** _____

Member's email address _____

Service Information:

Date of Service _____ **Hour** _____ **AM** ___ **PM** ___

Vehicle Make _____ **Year** _____ **If Truck, Is It Under 1 Ton?** _____

What city and state were you in when the vehicle broke down? _____

Were you driving or a passenger in the vehicle when it broke down? _____

What kind of service did you receive?

- Tow, if so how far? _____
- Jump Start
- Unlock
- Tire Change
- Fuel Delivery
- Winch
- Other _____

Did you call 1-800-AAA HELP for service?

- If no, please explain? _____

- If yes, please explain why AAA service was not used? _____

E-110 (9/13)

FOR OFFICE USE	
Date received _____	Basic _____
Approved by _____	Plus _____
	Premier _____
	Total Reimbursement \$ _____