Check-in Requirements: Most airlines recommend you arrive at the airport a minimum of 2 hours prior to your scheduled departure time for domestic flights and 3 hours for international flights. Please have your electronic ticket number and government issued identification ready for check in.

Airline Schedule Changes - It is recommended that you check-in online and verify your flight's departure and arrival time within 24 hours prior to departure. Most airlines do **not** send out notifications when <u>departure</u> times change up to 29 minutes later, up to 15 minutes earlier, OR if the <u>arrival</u> is within 30 minutes earlier or later of the original schedule.

New Baggage Notification - Many airlines have implemented checked bag fees ranging from \$15 or more for the first bag checked and an additional \$25 or more for the second checked bag. Typically, this fee is applicable to economy tickets within the US and to/from Canada, San Juan and St. Thomas. This fee is not included in the total cost of your ticket and is paid to the airline. Check directly with your specific air carrier for their current baggage policy and fees.

For Cruise Reservations Please Click Here

INTERNATIONAL TRAVEL

Travel Documentation: It is your obligation as the traveler to obtain all required international travel documentation. Failure to do so may result in denied boarding and additional costs.

US Citizens: Any time you travel to or connect through a foreign country, you will need to prove your citizenship.

Foreign Nationals: For ticket purchases originating outside of the United States, a visa and additional proof of citizenship along with a round-trip ticket may be required.

Canadian Citizens: You can find passport information on the Canada Consular Affairs website. <u>http://www.voyage.gc.ca/index-eng.asp</u>

Passport Requirements: U.S. citizens. The requirements for obtaining a passport are outlined in the US State Department Website. <u>http://travel.state.gov/passport/passport_1738_2.html</u> Most countries require that your U.S. Passport be valid for at least six (6) months or longer beyond the dates of your trip. Please note that the U.S. Government requires passports for re-entry in to the United States by air, and sea. Sufficient empty passport pages are also required.

Visa Requirements: Some countries require that you have a visa issued by the country you are connecting through or visiting. Visa requirements vary based on the country, purpose of the visit, and the length of stay. For visa and other entry requirements, contact the visa and consular section of the country's embassy. You can also find requirements for each country at http://travel.state.gov/travel/cis_pa_tw/cis/cis_1765.html

Immunization Requirements: Please see the Centers for Disease Control and Prevention Traveler's Health site for health information and required or recommended inoculations for your specific destination. <u>http://wwwn.cdc.gov/travel/default.aspx</u>

Travel Advisories: There are often risks associated with domestic and/or international travel. For the most current aviation update and travel advisory information please visit <u>www.faa.gov</u>.

AIR TERMS AND CONDITIONS

Prohibited Practices

AAA/CAA in accordance with airline regulations specifically prohibits the practices commonly known as:

A- Back to Back Ticketing (also known as End to End) - The issuance, purchase or usage of flight coupons from two or more tickets issued at round trip fares, or the combination of two or more round trip excursion fares end to end on the same ticket for the purpose of circumventing minimum stay requirements.

B- Throwaway Ticketing - The issuance, purchase or usage of round excursion fares for one way travel.

C- Hidden City/Point Beyond Ticketing - The issuance, purchase or usage of a fare from a point before the passenger's actual origin or to a point beyond the passenger's actual destination.

Any such practices using reservations made via AAA/CAA may subject you to penalties or reimbursement charges.

Terms of Carriage

AAA/CAA and/or its agents act only as agents for the airlines or other owners or contractors providing means of transportation or other services, and all tickets and contracts of such airlines or other owners or contractors are issues subject to any and all tariffs, terms and conditions under which such means of transportation or other services are provided. Neither AAA/CAA nor any of its subsidiary or affiliated companies shall be or become liable or responsible in any way in connection with such means of transportation or other services or for any loss, injury or damage, to or in respect of any person or property howsoever caused or arising. Additionally, AAA/CAA and/or its agents accept no responsibility in whole or part for any delay, loss or accident occasioned by fault or negligence of any person or company entrusted with the performance of such service or from whatever cause. They will not be responsible for any expenses or inconvenience caused by late arrivals and departures of planes, buses, autos, or ships or any change of schedule or condition beyond their control, nor will they be responsible for any expenses or inconvenience caused by cancellation of flights, changes of itinerary or schedule, strikes against transportation companies or cessation of business, whether due by bankruptcy or otherwise of the carrier providing transportation services. AAA/CAA reserves the right to cancel or reschedule any departure in accordance with operating requirements. The tickets and/or contracts in use by the airline, steamship company, railroad, owner or contractor providing means of transportation or other services shall constitute the sole contract between such airline, steamship company, railroad, owner or contractor and the purchaser of the tour and/or the tour member. The airline or steamship company providing the transportation arranges only for such transportation and exempts itself from the responsibility for any act, omission or event after the passenger is disembarked and landed from the aircraft or ship. The airlines cannot be held responsible for any act, omission, or event during the time the passengers are not on board their aircraft. The passenger ticket in use by the airlines, when issued, shall constitute the sole contract between the airline and the purchaser of these tickets and/or or passengers.

Review the IATA Passenger Ticket-Notice and Conditions of Contract

http://www.aaa.com/aaa/common/Conditionsofcontract.pdf